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Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

MINUTES OF MEETING

The regular meeting of the Board of Supervisors of the Preserve at Wilderness Lake Community Development District was held on Wednesday November 3, 2021 at 6:30 p.m. at The Preserve at Wilderness Lake Lodge, located at 21320 Wilderness Lake Blvd., Land O' Lakes, FL 34637.

## Present and constituting a quorum:

Holly Ruhlig	Board Supervisor, Chairman
Bryan Norrie	Board Supervisor, Vice-Chairman
Scott Diver	<b>Board Supervisor, Assistant Secretary</b>
Beth Edwards	Board Supervisor, Assistant Secretary
Brian Sailer	Board Supervisor, Assistant Secretary

### Also present were:

Matthew Huber	District Regional Manager, Rizzetta & Company, Inc. (via conf. call)
John Vericker	District Counsel, Straley Robin & Vericker (via conf. call)
Greg Woodcock	District Engineer, Cardno (via conf. call)
Tish Dobson	General Manager, Preserve at Wilderness Lake
R.J.	Representative, Red Tree Landscape
Stephen Brletic	Representative, JMT Engineering (via conf. call)

#### Audience

#### Present

## Ms. Dobson called the meeting to order confirming a quorum for the meeting. Ms. Ruhlig led the Board in the Pledge of Allegiance.

#### SECOND ORDER OF BUSINESS

FIRST ORDER OF BUSINESS

**Audience Comments** 

Call to Order /Pledge of Allegiance

## No audience comments. Ms. Dobson addressed the Board regarding moving audience comments under Tab 7, immediately following Brian Sailer's resignation.

#### THIRD ORDER OF BUSINESS Board Supervisor Requests and Walk on **Items**

Ms. Dobson asked the Board if they had requests or any walk-on items. There were none presented at this time.

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#### FOURTH ORDER OF BUSINESS

#### **General Interest Items**

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### A. Landscaping Reports

Ms. Dobson presented the PSA Field Service Report. RJ updated the Board of Supervisors on the following items, Enhancement Projects: Nature's Ridge and the Lodge are in progress, donating the fire truck for Santa's arrival, the installation of the new irrigation pump and well is in progress, annuals to be installed and completed by Thanksgiving weekend.

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## **B.** District Engineer

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Mr. Woodcock updated the Board on the Tennis Court Drainage Project and stated that it should be complete by November 15th. Currently finalizing the Facilities Report for the December Meeting.

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Mr. Brletic reviewed the proposals from Crosscreek Environmental and Griffin Civil Construction for the Foxgrove drainage project.

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Mr. Brletic updated the Board of Supervisors on the Aquatics' Resurfacing Project. He stated that the pre-construction meeting with The Pool Works, Ms. Dobson, and Proteus Pool Service was successful. Mr. Brletic presented a proposal to perform a leak detection test during the resurfacing.

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On a Motion by Mr. Norrie, seconded by Ms. Ruhlig, with all in favor, the Board of Supervisors approved the proposal presented for the leak detection for the Lagoon Pool, Lap Pool and Jacuzzi at a not-to-exceed cost of \$5,000.00 for the Preserve at Wilderness Lake Community Development District.

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Ms. Dobson stated that she approved the replacement of the Aquatics' filters and the repair of the Lap Pool equipment box during the resurfacing. Cost: \$4,995.00.

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77 78 Mr. Brletic also updated the Board of Supervisors on the Foxgrove Drainage Project. He stated that he had received a proposal from Crosscreek in the amount of \$4,190.00 and Griffin Civil in the amount of \$8,745.17. Mr. Brletic presented maps and a scope of fortification. Discussion ensued. Ms. Dobson stated that she will contact Site Masters for a 3<sup>rd</sup> proposal.

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## C. District Counsel No action items.

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# D. GHS Environmental Report

Ms. Dobson presented the GHS report for the Board's review.

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## E. Lodge Manager's Report

88 89 Ms. Dobson presented the Lodge Manager's Report.

#### Consideration of Resumes and Interviews of 90 FIFTH ORDER OF BUSINESS 91 Candidates 92 93 Ms. Dobson and Ms. Ruhlig thanked the candidates for their resume submittals and Mr. Sailer for his tenure on the Board. She stated that she had received four resumes for the vacant 94 seat on the Board. Heather Evereth presented a synopsis and reviewed her resume. David Gaul 95 presented a synopsis and reviewed his resume. The candidates entertained the Board 96 97 members' questions. 98 SIXTH ORDER OF BUSINESS Acceptance of Resignation of Brian Sailer for 99 100 Seat #5. 101 Ms. Dobson stated that she had received a resignation letter from Brain Sailer. She 102 asked the Board for a motion to accept his resignation from Seat #5. 103 104 On a Motion by Ms. Ruhlig, seconded by Mr. Diver, with all in favor, the Board of Supervisors accepted Brian Sailer's resignation from Seat #5 on the Board of Supervisors for the Preserve at Wilderness Lake Community Development District. 105 The Board entertained audience comments regarding the candidates for the vacant seat. 106 107 SEVENTH ORDER OF BUSINESS Consideration of Appointment to Open 108 109 **Board Seat #5** 110 Ms. Dobson distributed ballots for the vacant Seat #5. Ms. Dobson tallied the votes and 111 stated that Heather Evereth received four votes and David Gaul received one. 112 113 On a Motion by Ms. Ruhlig, seconded by Mr. Norrie, with all in favor, the Board of Supervisors appointed Heather Evereth to vacant Seat #5 on the Board of Supervisors for the Preserve at Wilderness Lake Community Development District. 114 **EIGHTH ORDER OF BUSINESS** Administer Oath of Office Newly 115 116 Appointed 117 Ms. Dobson administered the Oath of Office to the newly appointed Supervisor. 118 Ms. Evereth swore, affirmed, and executed the Oath of Office. 119 120 121 NINTH ORDER OF BUSINESS Review of Form 1 and Sunshine Law Requirements 122 123

Mr. Vericker briefly reviewed the Form 1 and Sunshine Law Requirements with Ms.

Evereth. Ms. Dobson presented Ms. Evereth with the new Board Supervisor package.

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TENTH ORDER OF BUSINESS Consideration of Resolution 2022-01, Re-129 **Designating Officers of the District** 130 131 132 Ms. Dobson presented the Resolution 2022-01, Re-Designating Officers of the District designating Holly Ruhlig as Chairman, Bryan Norrie as Vice-Chairman and the remaining Board 133 134 Supervisors as Assistant Secretaries, along with Tish Dobson and Matthew Huber for signing 135 purposes. 136 On a Motion by Ms. Ruhlig, seconded by Mr. Diver, with all in favor, the Board of Supervisors approved Resolution 2022-01, Re-Designating Officers of the District as discussed for the Preserve at Wilderness Lake Community Development District. 137 138 (The Board took a recess at 7:24 p.m. and returned at 7:46 p.m.) 139 **ELEVENTH ORDER OF BUSINESS** Consideration of Renewal of Volunteer 140 141 Insurance Proposal 142 Ms. Dobson presented and reviewed the renewal proposal from SMIC for the Volunteer 143 144 Insurance. 145 On a Motion by Mr. Diver, seconded by Ms. Edwards, with all in favor, the Board of Supervisors approved SMIC's proposal for Volunteer Insurance in the amount of \$200.00 for the Preserve at Wilderness Lake Community Development District. 146 147 TWELFTH ORDER OF BUSINESS Discussion Regarding Aquatics' Service Contract 148 149 Ms. Dobson reviewed the monitoring of the services as it is a new contract. 150 151 152 THIRTEENTH ORDER OF BUSINESS Consideration of Entryway Revised 153 Monument Repainting Agreement 154 155 Ms. Dobson presented and reviewed the revised Entryway Monument Repainting Agreement and the date changes. 156 157 On a Motion by Mr. Diver, seconded by Ms. Ruhlig, with all in favor, the Board of Supervisors approved the revised Entryway Monument Repainting Agreement with AIC Services as presented for the Preserve at Wilderness Lake Community Development District. 158 159 FOURTEENTH ORDER OF BUSINESS Consideration of Contractual Assignment for **Technology Services** 160 161 Ms. Dobson presented and reviewed the Contractual Assignment for Technology Services. 162

She stated that Rizzetta Technology Services and Rizzetta Amenity Services was consolidating

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164 165 under Rizzetta & Company, Inc.

	Mr. Diver, with all in favor, the Board of Supervisors Technology Services for the Preserve at Wilderness	
FIFTEENTH ORDER OF BUSINESS	Consideration of the Minutes of the Board of Supervisors' meeting held on October 6, 2021	
Ms. Dobson presented the minutes o 6, 2021.	of the Board of Supervisors' meeting held on October	
	Mr. Norrie, with all in favor, the Board of Supervisors rvisors' meeting held on October 6, 2021 as presented unity Development District.	
SIXTEENTH ORDER OF BUSINESS	Consideration of the Operation & Maintenance Expenditures for September 2021	
Ms. Dobson presented the Operation	n & Maintenance Expenditures for September 2021.	
	As. Edwards, with all in favor, the Board of Supervisors Report for September 2021 (\$165,976.37) for the evelopment District.	
SEVENTEENTH ORDER OF BUSINESS	General Manager's Update	
Ms. Dobson presented the Financia Study Report.	al Statements for September 2021 and the Reserve	
Ms. Dobson presented her report and mentioned the next regular meeting date of December 1, 2021 at 9:30 a.m.		
EIGHTEENTH ORDER OF BUSINESS	Audience Comments	
Ms. Dobson asked if there were any audience comments. There were no audience omments put forth.		
NINETEENTH ORDER OF BUSINESS	Supervisors Requests	
Ma Dahaan askad if there were	any Supervisor requests. Mr. Diver expressed his	

approval of the newly enhanced security surveillance system.

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201 Adjournment 202 TWENTIETH ORDER OF BUSINESS 203 204 Ms. Dobson stated that if there was no further business to come before the Board then a 205 motion to adjourn would be in order. 206 207 On a Motion by Ms. Ruhlig, seconded by Mr. Norrie, with all in favor, the Board of Supervisors adjourned the meeting at 8:09 p.m. for the Preserve at Wilderness Lake Community Development District. 208 209 210 211 **Assistant Secretary**